 **KENTUCKY REC PDSA WORKSHEET**

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| --- | --- | --- |
| **Team Name:** | **Date:** | **PDSA Completion Date:** |
| **What do you want to improve and by how much? Set a Goal:** | | |
| **How will you know that the change is an improvement? Select Measures:** | | |
| **What changes can lead to improvement?** | | |

# PLAN:

Briefly describe the test. Is the test doable?

How will you know that the change is an improvement? What are your measures? What do you predict will happen?

|  |  |  |  |
| --- | --- | --- | --- |
| **List the tasks necessary to complete this test (what)** | **Person responsible**  **(who)** | **When** | **Where** |
|  |  |  |  |
|  |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

How will we collect data for assessment/study?

**DO:** Test the changes. Record data and observations.

Did the test go as planned? Yes  No

What did you observe that was not part of the plan?

# STUDY:

Did the results match your predictions?  Yes  No

Compare the result of your test to your previous performance. What did you learn?

**ACT:** Decide to Adopt, Adapt, or Abandon.

Adapt: Improve the change and continue testing plan. Plans/changes for next test: Refine report with more up-to-date patient information and form changes to pull data.

* Adopt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability.
* Abandon: Discard this change idea and try a different one